

COMMUNICATION AS CRITICAL INQUIRY (COM 110)

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Office Hours: T/Th 3:30-4:30 and by appt
Phone: (309) 438-8447
Section: 076
Meeting time: T/Th 2-3:15

TEXTS

Simonds, C. J., Hunt, S. K., & Simonds, B. K. (2018). *Engaging communication*. Southlake, TX: Fountainhead Press.

Simonds, C. J., Hunt, S. K., & Hooker, J.F. (2019). *Communication as critical inquiry: Supplementary materials packet*. Champaign, IL: Stipes Publishing.

(Available at the School of Communication Resource Center in the basement of Fell —See below).

COURSE MATERIALS

COM 110 Top Hat eBook. You are required to have an eBook for COM 110, which you will access through the interactive platform Top Hat. This platform will allow you to engage with the textbook and complete assignments for the course. You will receive an invitation from Top Hat to register your book with your section of the course. You may purchase eBook access directly from Top Hat or at the bookstores. The course join code is: 491122

Spiral Workbook Purchasing Procedures. Students will purchase the spiral workbook (COM 110 Communication as Critical Inquiry) through the School of Communication online store using a credit, debit, or monetary gift card. The website can be found at the following address: http://Bit.ly/COM_110

The workbook will be available for the students to pick up in the Communication Resource Center located in the basement of Fell Hall 1-2 business days after the online purchase. Students will need to show their ISU ID card and Resource Center workers will verify they have purchased the book and give it to them at that time.

Communication Resource Center Hours of Operation

1st two weeks' hours: Fell 34

Monday—Thursday 9:00 a.m.-6:00 p.m.

Friday—9:00 a.m.-3:00 p.m.

COMMUNICATION AS CRITICAL INQUIRY (COM 110) COURSE GOALS

Communication as Critical Inquiry (COM 110) seeks to improve students' abilities to express themselves and to listen to others in a variety of communication settings. Effective oral communication is viewed as an essential life skill that every person must possess to function in today's society. The course emphasizes participation in a variety of communication processes to develop, reinforce, and evaluate communication skills appropriate for public, small group, and interpersonal settings. The course content and experiences will enable students to assume their responsibilities as speaker-listener-critic in a culturally diverse world. In short, the course is designed to make students competent, ethical, critical, confident, and information literate communicators.

COM 110 addresses the following General Education outcomes:

II. intellectual and practical skills, allowing students to

- a. make informed judgments
- c. report information effectively and responsibly
- e. deliver purposeful presentations that inform attitudes or behaviors

III. personal and social responsibility, allowing students to

- a. *participate in activities that are both individually life-enriching and socially beneficial to a diverse community*
- c. interact competently in a variety of cultural contexts

IV. integrative and applied learning, allowing students to

- a. identify and solve problems
- b. transfer learning to novel situations
- c. work effectively in teams

Primary outcomes are indicated in plain text and secondary outcomes are indicated in italics.

ASSIGNMENTS

Exams. There will be a midterm exam and a final exam. Exams will assess your understanding of communication concepts and theories, as well as your application and integration abilities.

Speeches. Each student will present three speeches:

- a. Informative speech (5-7 minutes, no more than 7:30; at least 4 sources must be cited in the presentation and in the references)
- b. Group presentation (25-30 minutes depending on the number of members, each member must speak at least 5 minutes consecutively, at least 10 sources must be cited in the presentation and in the references)
- c. Persuasive speech (5-7 minutes, no more than 7:30; at least 3 new sources in addition to sources used in the group speech must be cited in the presentation and in the references)

All three speeches must be completed to pass the course. Each presentation will be evaluated on content and delivery. Specific details will be clearly outlined in class. Typed outlines and references are required for each (a sample will be provided). If you have any concerns about your ability to meet the requirements of this course, please come and see me to discuss your concerns.

Participation (Daily Speaking Opportunities). Because Communication as Critical Inquiry is a skills-based, developmental course, participation is essential. It is important that you get these daily speaking opportunities to increase your confidence with your classroom audience. Participation is a function of attendance, demonstration of having read the material, asking questions that extend the thinking of the class and instructor, contributing relevant examples, and demonstrating respect for the contributions of classmates. Completing the Prepare to Participate and Media Interaction sections in the text *before class* will help you to have something to say in class.

EVALUATION

Informative Speech	100 pts.
Group Presentation	100 pts.
Persuasive Speech	100 pts.
Midterm Exam	100 pts.
Final Exam	100 pts.
Participation	100 pts

The grading scale is a standard ten percentage point scale:

90-100% = A; 80%-89% = B; 70%-79% = C; 60-69% = D; below 60% = F

COURSE POLICIES

Illinois Articulation Initiative. The Illinois Articulation Initiative is designed to allow students to transfer course credit between institutions. The IAI requires that all COM 110 students present at least three speaking opportunities that include research and are five minutes, or longer, in duration. Additionally, these presentations and speaking opportunities (participation) must comprise 50% of the overall grade.

Speech Lab. You are encouraged to visit the speech lab at least once during the semester to practice your speech. It is also recommended that you plan a visit to the speech lab at least one week before your speech so you have enough time to synthesize the feedback received from the attendant and incorporate it into your speech. Ultimately, the speech lab can be a useful tool in improving the quality of your speech and public speaking skills. To schedule time in the speech lab, call 438-4566 or come to Fell 032 and schedule an appointment in person. If you wish to video-record your presentation, please tell the attendant when booking your appointment. Remember to book your appointment early, as there are a great number of students trying to make appointments. You must bring a completed outline to the appointment. **You must also schedule an appointment at least 24 hours before the date you are scheduled to deliver your speech in class, or you will not be able to use the speech lab. If you need to change or cancel your appointment, you will need to call the Speech Lab at 438-4566 or stop by in person**

(Fell Hall 032) 24 hours in advance. If you fail to cancel your appointment 24 hours in advance you will not be allowed to use the speech lab again.

Cheating/Plagiarism. Students are expected to be honest in all academic work, consistent with the academic integrity policy as outlined in the *Code of Student Conduct*. All work is to be appropriately cited when it is borrowed, directly or indirectly, from another source. Unauthorized and unacknowledged collaboration on speech topics and/or the presentation of someone else's work warrants plagiarism.

Students found to inadvertently commit acts of dishonesty will receive appropriate penalties specific to the assignment in question. Students found to commit intentional acts of dishonesty will receive a failing grade in the course and will be referred for appropriate disciplinary action through Student Conduct and Conflict Resolution Office.

Special Needs. Any student needing to arrange a reasonable accommodation for a documented disability and/or medical/mental health condition should contact Student Access and Accommodation Services at 350 Fell Hall, (309) 438-5853, or visit the website at StudentAccess.IllinoisState.edu.

Mental Health Resources. Life at college can get very complicated. According to recent research, nearly 40% of college students are at-risk for developing generalized anxiety disorder and are less likely to seek help for it compared to other mental health issues. Students also sometimes feel overwhelmed, lost, experience depression, and struggle with relationship difficulties or diminished self-esteem. However, many of these issues can be effectively addressed with a little help. Student Counseling Services (SCS) helps students cope with difficult emotions and life stressors. Student Counseling Services is staffed by experienced, professional psychologists and counselors, who are attuned to the needs of college students. The services are FREE and completely confidential. Find out more at Counseling.IllinoisState.edu or by calling (309) 438-3655.

Illinois State University Bereavement Policy. If a student experiences a death of an immediate family member or relative as defined below, the student will be excused from class for funeral leave, subsequent bereavement, and/or travel considerations. The student will provide appropriate documentation and arrange to complete missed classroom work as soon as possible according to the process outlined below.

Upon notification of the absence and proper documentation, each faculty member shall excuse the student from class according to this policy and provide an opportunity to complete missed exams, quizzes, and other required work. Ultimately, the student is responsible for all material covered in class and must work with each individual professor as soon as they return to complete any required work. Details can be found at the following website:

<http://policy.illinoisstate.edu/students/2-1-27.shtml>

BEHAVIORAL EXPECTATIONS POLICIES

Professional Courtesy. Professional courtesy includes respecting others' opinions, not interrupting in class, being respectful to those who are speaking, and working together in a spirit of cooperation. I expect you to demonstrate these behaviors at all times in this class. With that in mind, sleeping, reading materials irrelevant to class purposes, texting, or disrupting the class will not be tolerated and will result in the student being considered absent for that particular class period.

Presentation Etiquette. On presentation days, you have dual responsibilities as a speaker and an audience member. When you are presenting, you will dress appropriately. When you are an audience member, you will be attentive and ask challenging but constructive questions when the presentation is finished. Because most people are nervous when they present, you will be supportive both verbally and nonverbally. You will never enter or leave the room while a presentation is in progress.

Behavioral Expectation Policy. Should any student violate the expectations of appropriate classroom behavior (as mentioned in the professional courtesy and presentation etiquette policies above), the instructor will schedule a meeting to discuss these expectations and develop a behavioral modification plan. If these behaviors persist, you will be at-risk for failing the course.

Syllabus Contract

I have read the syllabus for *(your name)*'s Com 110 and agree to the terms for required coursework and acceptable classroom behavior.

Signature: _____

Name (please print) _____ Date _____

Preferred Pronouns: _____ Major: _____

Please list any previous public speaking experience, if any:

What are your career interests?

What is one thing about you that might surprise people who don't know you?

What is your favorite musician/band right now?

Who is your favorite sports team?

What is something you would like your instructor to know?

Tentative Course Schedule

Week	Date	Day	Ch.	Material Covered	Assignment Due
1	Aug-20	T		Syllabus Review Assign Introductory Speech & Syllabus Contract	
	Aug-22	Th.		Introductory Speeches <i>Assign CIP</i>	Introductory Speeches Syllabus Contract
2	Aug-27	T	1 & 2	Introduction to Communication Communication Confidence	Chs. 1 & 2 P2Ps Spiral Workbooks
	Aug-29	Th.	3 & 4	Ethical Communication Perception & Self-Concept Assign Informative Speech	Chs. 3 & 4 P2Ps CIP
3	Sep-3	T	5 & 6	Choosing Topics Analyzing Your Audience	Chs. 5 & 6 P2Ps
	Sep-5	Th.	7 & 8	Supporting Material Organizing Ideas	Chs. 7 & 8 P2Ps Topic proposals due
4	Sep-10	T	9 & 10	Outlining the Presentation Beginning & Ending...	Chs. 9 & 10 P2Ps
	Sep-12	Th.		Outline workshop	Bring a copy of your draft outline to class
5	Sep-17	T		Midterm Review	
	Sep-19	Th.		MIDTERM (Chs. 1-10)	
6	Sep-24	T	11	Using Appropriate Language	Ch. 11 P2P
	Sep-27	Th.	12 & 13	Designing Presentation Aids Delivering the Presentation	Ch. 12 & 13 P2Ps
7	Oct-1	T		Delivery workshop	Bring a copy of your outline to class
	Oct-3	Th.		Informative Speeches	Final Preparation Outlines due to ReggieNet
8	Oct-8	T		Informative Speeches	
	Oct-10	Th.		Informative Speeches	
9	Oct-15	T		Assign Persuasive Speech Topic Selection Activity	
	Oct-17	Th.	16	Understanding Persuasive Principles	Ch. 16 P2Ps Persuasive Speech Topics
10	Oct-22	T	17	Building Arguments	Ch. 17 P2Ps
	Oct-24	Th.		Speech Outlining Workshop	Outline drafts due – bring laptops
11	Oct-29	T		Persuasive Delivery Workshop	Bring a copy of your outline
	Oct-31	Th.		Persuasive Speeches	Final Preparation Outlines Due
12	Nov-5	T		Persuasive Speeches	
	Nov-7	Th.		Persuasive Speeches	

13	Nov-12	T	14 & 15	Communicating in Groups Listening & Critical Thinking	Chs. 14 & 15 P2Ps Form groups, select topics
	Nov-14	Th.		Group Speech Researching & Outlining Workshop	Group Speech Outline Rough Draft Bring Laptops
14	Nov-19	T		Group Speech In Class Workshop <i>Assign Synthesis</i>	Bring Laptops
	Nov-21	Th.		Group Speeches	Group Speech Final Group Preparation Outlines
15	Nov-26	T		FALL BREAK NO CLASS	
	Nov-28	Th.		FALL BREAK NO CLASS	
16	Dec-3	T		Using Communication for the Common Good	Ch. 18 P2Ps
	Dec-5	Th.	18	Final Exam Review (<i>Chapters 11-18</i>)	Synthesis due
17	FINAL EXAM WEEK - Date & Time To Be Determined				